Achievement Award Process

AMERICAN ASSOCIATION OF UNIVERSITY WOMEN

Award Process

Purpose:

To provide guidelines to continue the tradition since 1940 for the Buffalo Branch of AAUW to select an outstanding woman or women of the Buffalo/Western New York area each year whose attainments, character, and achievement merit recognition and that dignify the position of women in the community.

Criteria for Award Winner Selection:

One or more women are to be chosen annually to receive the award in recognition of one or more of these criteria:

- Efforts to advocate for activities and policies that advance education and equity for women and girls; OR
- Efforts to shape the lives of the next generation of women and their families; OR
- Efforts to improve the lives of women and their families; OR
- Involvement in community service that has resulted in the well-being and advancement of the city and/or area; OR
- Record of exemplary achievement in her profession or field of work.

These achievements must be beyond fulfilling basic employment commitments. The nominator should identify the nominee's accomplishments vis-a-vis the above criteria, in writing, using the form provided, and submit to the branch president or chair of the selection committee. The nominee must be present at the annual luncheon to receive the award in person and offer remarks.

Selection Committee:

In December and January:

- The president of Buffalo Branch will serve as an ex-officio member of the selection committee and will invite all Branch members to nominate candidates and to volunteer to serve on the selection committee. Nominations should be made on the form found on the branch website and submitted as directed, including résumés and CVs or other documentation of achievements and/or other relevant biographical information.
- The president will select 3 – 5 members of the committee from the branch volunteers. These committee members will not be eligible to receive the award that year nor may they serve more than 2 consecutive years on the selection committee.

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In January and February:

- Résumés and CVs and/or other documentation should be gathered for discussion and be available after selection for publicity purposes.
- The selection committee will meet to discuss nominated candidates or to discuss additional possible award winners;
- Research and review of additional candidates will continue until an awardee is selected.
- If selected awardee is unable to assure the committee of her expected presence on that date, another awardee will be selected.
- If a member nominates someone for an award with whom they have a personal relationship (friend, co-worker, relative, etc.) they must disclose the nature of the relationship.
- A member may not participate in the selection process if there is a personal relationship with a nominee, regardless of who submitted the nomination.

In March:

- The president will prepare an announcement for the April Advocate.

In May:

- The Award winner will be presented with an appropriate certificate and keepsake gift, and given time to make remarks to the assembled members and guests at the May Luncheon.