



## ***Clarine Radt Classroom Projects Mini-grant Proposal Application***

The Buffalo Branch of the American Association of University Women is pleased to establish a committee of members to administer this mini-grant project utilizing funds received through a bequest of our member Clarine Radt. She was a teacher and mother, interested in all areas of education, especially special education.

- ❖ Requests for up to \$500 will be considered for classroom projects supporting the mission of AAUW (to advance gender equity for women and girls through research, education, and advocacy.)
- ❖ Projects for funding will apply to N-12 levels in any area of public school education.
- ❖ Application dates are rolling, i.e. apply at any time. The committee will review the proposal and decide if it is to be presented to the Board of Directors for funding approval. Applications should be submitted to “AAUW Buffalo Grants, 30 Meadowbrook Drive, Elma, NY 14059” at least 60 days before the project is to begin. All applications will be acknowledged.
- ❖ Projects should take place in the 8 WNY counties.
- ❖ Applicants for selected projects will receive written notification, at which time the funds will be awarded and the project may begin. At the conclusion of the project, receipts for materials should be submitted up to the amount agreed upon and any surplus funds returned. A brief final report should be included.
- ❖ Applicants for projects not selected will be notified in a timely manner.



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Project Director's Name/Address: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

School District: \_\_\_\_\_ Grade Level of Instruction: \_\_\_\_\_ Location of Project: \_\_\_\_\_

Objective(s)/Goal of this Project? \_\_\_\_\_

How does this relate to the mission of AAUW? \_\_\_\_\_

How will students benefit? \_\_\_\_\_

How will success be evaluated? \_\_\_\_\_

What follow-up is planned? \_\_\_\_\_

Amount requested (Please attach proposed budget): \_\_\_\_\_ Number of students involved: \_\_\_\_\_

Timetable of project: \_\_\_\_\_

Do you agree, if requested, to give a brief presentation of the project results at a meeting or possibly a luncheon in May? \_\_\_\_\_

Signature/Approval of Supervisor : \_\_\_\_\_ Date: \_\_\_\_\_

Submit receipts with a brief final report. Funds will be released to project's director.

Applications must be filled in online or typed using typewriter or word processor/computer. You may attach information to the application. **HANDWRITTEN APPLICATIONS WILL NOT BE CONSIDERED.** The application and documentation may be submitted via USPS to AAUW Buffalo Grants, 30 Meadowbrook Drive, Elma, NY 14059.

I certify that all of the information contained in my application form is accurate. I consent to the review and release of this application to the appropriate persons of AAUW, Buffalo Branch. I also consent to the release of my name for publicity purposes if I am a grant recipient and will, upon request, provide a picture which may be used for publicity purposes.

Signature \_\_\_\_\_ Date \_\_\_\_\_